



Wrecking/Demolish Building Permit Requirements and Information

The permit holder must comply with all applicable Federal, State or Local laws, regulations, and ordinances. It is expressly understood and agreed that an issued Wrecking/Demolish Building permit authorizes the **complete demolition and removal** of the building from the site.

Information needed to apply for a permit:

Provide PDFs for the following:

- a site plan
- a narrative or drawings showing the wrecking process
- any special items such as historic designations, specific fill, fall guards, or special treatment of site.

Guards, retaining walls, or other construction items needed due to the building being removed will require a separate building permit.

Filling Excavations

The permit holder will remove all exterior and interior foundation walls, columns, piers, beams, floor slabs and other projections. All building and building service piping, heating plants, or other fixtures, furniture, partitions, steps, combustible material, rubbish or other debris must be removed from the site. Concrete stairs and walks must be removed from the property and those areas graded. Excavations must be filled to a plane 12 inches below the adjacent undisturbed ground surface with common fill material such as gravel or coarse sand which may include some clay and rocks with a maximum dimension of 4 inches. The top 12 inches must be backfilled with compact coarse granular material with sufficient binder to allow adequate consolidation and stabilization of the surface and finished to conform to a minimum grade of 2% for drainage to adjacent undisturbed ground on the site unless otherwise authorized by the Construction Services & Inspection Division.

Utility Service Cut-Off

Any sewer, water, and gas services cut off are the responsibility of the permit holder in accordance with the regulations of the City of Duluth and under their supervision. Telephone and electric service are terminated under the supervision of the utility company owning the service. Adherence to the City of Duluth Specifications for cutting off and/or plugging of old unused water wells, water, gas and sewer services is required. During the review process, the applicant must work with the Engineering Department and Comfort Systems to ensure that all utility services have been shut off and disconnected at the curb or the main according to the Engineering Department requirements before the permit will be issued.

Safety and Cleanup

All combustibles and scrap material must be removed by the permit holder. Dust and debris must not be allowed to blow or scatter from the area because of the demolition work. The permit holder may be required to maintain a source of water to dampen and water down the structure as the demolition operation proceeds. Damage to sidewalks, curb and gutter, street paving and utility structures must be avoided on or adjoining the site. Any damage caused will be repaired at the expense of the permit holder.

Bonding and Insurance Requirements

Contractors obtaining permits for wrecking structures must provide bonding and insurance in accordance with Duluth Legislative Code Section 10-4. See attached information.

MPCA and Other Regulations

The permit holder is responsible for compliance with MPCA and all other applicable state, federal and local regulations. All solid waste materials generated by demolition must be disposed of at a site approved by the MPCA and WLSSD.

Gopher State One-Call

The permit holder **MUST** call 800-262-1166 and comply with all Gopher State One-Call requirements.