

**REQUEST FOR INFORMATION RELATING TO:
 SERVICE DISCONNECTS AND ROUTE APPROVAL FOR
 MOVING PERMITS**

This form must be signed by the appropriate city or agency employee. The contractor is responsible to call for disconnects and to have this form signed. The contractor will be issued a moving permit after this form has been signed and returned to this office and all other procedures are completed.

Present location of building:
 Address: _____
 Legal description: _____

Proposed location of building:
 Address: _____
 Legal description: _____

Dimension of building: _____

State license required: Yes No

(Per State Statute, a license is **not** required **ONLY** if the structure is less than 16' wide by 20' long)

1) Information to be furnished by the POLICE DEPARTMENT:

Has the proposed route been approved? Yes No

Remarks: _____

Approved for moving by: _____ Date: _____
 (Police Department)

2) Information to be furnished by the PUBLIC WORKS & UTILITY DIVISION:

Has the proper water disconnect been completed? Yes No

Remarks: _____

Approved by: _____ Date: _____
 (Utility Operations/Engineering)

Has the proper gas service disconnect been completed? Yes No

Remarks: _____

Approved by: _____ Date: _____
 (Utility Operations/Engineering)

Has the proper sewer disconnect been completed? Yes No

Remarks: _____

Approved by: _____ Date: _____
 (Utility Operations/Engineering)

3) Information to be furnished by the ENGINEERING DIVISION:

If not a state licensed mover, has the city transportation permit been obtained for route? Yes No

Remarks: _____

Approved for moving by: _____ Date: _____
 (Engineering Division)

4) Overhead wires: The owners of overhead wires hereby acknowledge that they are aware of the route and date of moving:

Approved for moving by: _____ Date: _____
 (Telephone Company)

Approved for moving by: _____ Date: _____
 (Minnesota Power)

Approved for moving by: _____ Date: _____
 (Cable TV Company)