

**SPECIAL MEETING OF THE
DULUTH ECONOMIC DEVELOPMENT AUTHORITY
Wednesday, January 31, 2018 - 5:15 p.m.
COUNCIL CHAMBERS, THIRD FLOOR CITY HALL**

MINUTES

Call To Order: The January 31, 2018 meeting of DEDA was called to order by President McShane at 5:15 p.m.

Present: Nancy Aronson Norr, Matt Cartier, Zack Filipovich, Elissa Hansen, Barb Russ, Tim McShane

Others Present: Ingrid Hornibrook, Heather Rand, Joan Christensen, Eric White

Absent: Craig Chilcote

PUBLIC TO ADDRESS THE COMMISSION

PUBLIC HEARINGS

APPROVAL OF MINUTES: November 29, 2017 meeting

Vote to approve the November 29, 2017 meeting minutes: Unanimous Filipovich/Hansen (6-0)

APPROVAL OF CASH TRANSACTIONS – November 01, 2017 – December 31, 2017

Vote to approve cash transactions: Unanimous Filipovich/Hansen (6-0)

PRESENTATION ON DULUTH'S LABOR MARKET – ERIC WHITE, DEED

NEW BUSINESS

Eric White presented workforce statistics on the Northeast Minnesota labor market and illustrated the big picture of the economy of our region.

RESOLUTIONS FOR APPROVAL

1. **RESOLUTION 18D-01: RESOLUTION ELECTING OFFICERS FOR THE YEAR 2018**

Staff:

Discussion:

Vote to Approve Resolution 18D-01: Passed Unanimously (Aronson Norr/Hansen 6-0)

2. **RESOLUTION 18D-02: RESOLUTION ADOPTING A SCHEDULE OF REGULAR MEETING DATES FOR THE YEAR 2018**

Staff: Rand explained that we would work around the holidays when schedules become problematic. Christensen noted that this resolution approves regular meetings and any changes would be special meetings.

Discussion:

Vote to Approve Resolution 18D-02: Passed Unanimously (Filipovich/Hansen 6-0)

3. **RESOLUTION 18D-03: RESOLUTION AUTHORIZING A CONTAMINATION INVESTIGATION AND RAP DEVELOPMENT GRANT CONTRACT WITH THE STATE OF MINNESOTA AND FURTHER AUTHORIZING A SUB-RECIPIENT FUNDING AGREEMENT WITH IPS CRANES INC. RELATING TO PROPERTY LOCATED AT 530 SOUTH 59TH AVENUE WEST**

Staff: Rand explained the plans of IPS Cranes and that DEDA is acting as the facilitator of this grant, which requires a match. Contamination investigation would likely be done by spring of 2018 with construction commencing in fall of 2018.

Discussion:

Vote to Approve Resolution 18D-03: Passed Unanimously (Filipovich/Hansen 6-0)

4. **RESOLUTION 18D-04: RESOLUTION AUTHORIZING AN AGREEMENT WITH LAUNCH PROPERTIES LLC FOR MARKETING OF THE ATLAS INDUSTRIAL PARK**

Staff: Rand explained that this agreement would allow Launch the ability to access the Atlas industrial site for the purposes of marketing. Norr asked if we should use a broker and Rand said sites are not listed with brokers, but the area brokers are very aware of the site.

Discussion:

Vote to Approve Resolution 18D-04: Passed Unanimously (Norr/Filipovich 6-0)

DISCUSSION

DIRECTOR'S REPORT

Rand updated commissioners on the Altec expansion and employment growth, potential Verso support, Lot D milestone achievement and next steps, City View Flats project, Temple Opera letter of intent and due diligence process. McShane made note of the NorShor grand opening. Hansen made note of the Cold Front winter festival. Rand gave an update on the Pastoret Terrace and the marketing of that site coming to a close. Filipovich asked about the steps to remove the Pastoret Terrace from the National Historical registrar. Rand agreed to get back to commissioners on the next steps for the Pastoret Terrace site redevelopment.

ADJOURNMENT: President McShane adjourned the January 31, 2018 meeting of the DEDA at 6:20 p.m.

Respectfully submitted



Heather Rand
Executive Director

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