

Duluth Workforce Development Board Meeting
Monday, June 18, 2018 ★ 3:00 – 4:30 p.m.

Meeting Minutes

Attending: Tamara Arnott, Andrea Chartier, Emily Edison, Mary Ferguson, Patty Fleege, Lindsey Growette Stingle, Marla Halvorson, Betsy Harmon, Monica Haynes, Brandon Hendrickson, Lacie Jurek, Pam Kramer, Laura Krollman, Rachel Loeffler Kemp, Jay Ott, Paul Pederson, Matt Silverness, Brad Vieths, Ian Vincent, Susan Wallerstedt, Shawn Herhusky, Heather Rand, Erik White.

Excused: Ellie Egan, Colleen Kelly, Stacy Oltmanns, Joel Vena, Sonia Vinnes

Absent: Dick Barlage, Jason Davis, Kim Hall, Sandy Kolaskinski, James Laumeyer, Amanda Yates

Welcome – Meeting called to order at 3:04 pm.

Approval of Minutes – May 21, 2018: Motion by Vincent/2nd by Vieths to approve the minutes and motion passed unanimously.

Labor Market Information Report – Erik White presented a brief report on labor market conditions in the city and region

Intercultural Development Inventory (IDI) discussion – Emily Edison provided a brief report indicating ongoing discussion on committee that includes representation from NEMOJT, our regional partner, and intent for board to test IDI training.

Minnesota Workforce Council Association (MWCA) 2018 Summer Meeting in Duluth – Aug. 7-9, 2018

Keynote speakers... [Emily Baxter, founder of We Are All Criminals](#), along with WAAC Board Member and [Ujamaa Place](#) staff Richard McLemore, will discuss fostering opportunities for those with criminal records. Ms. Baxter is a seasoned public speaker who comes very, very highly recommended to MWCA.

The agenda will include updates from our state agency partners, strategic discussions about emerging workforce issues, sharing of best practices, and networking opportunities. Our social activities will include a welcome reception on Tuesday evening and a [Duluth Experience Brewery Tour](#) and dinner at the [Boat Club Restaurant](#) on Wednesday evening.

MWCA Annual Summer Meeting

Tuesday, August 7	Welcome Reception, 5 pm – 7 pm
Wednesday, August 8	MWCA Meeting 8:30 am – 4:00 pm; Evening Activities
Thursday, August 9	MWCA Meeting 8:30 am – 12 pm

Meeting Location

[Greysolon Ballroom](#) - 231 East Superior Street, Duluth

Meeting Registration Costs

Full Meeting (including Wednesday evening social activities):	\$125
Meeting Only (excludes Wednesday evening social activities):	\$80
Guest (Wednesday evening social activities only):	\$45

All registrations include Tuesday Evening Reception and breakfast on Wednesday and Thursday.

Official registration link coming soon.

Babies at Work discussion – Shawn Herhusky and Andrea Chartier provided update of this initiative in progress.

Director of Workforce Development hiring update– Heather Rand reported interviews scheduled for July with hopes of hiring decision by early August by Mayor Larson.

Regional Healthcare Summit (June 7, 2018 event recap.) – Shawn Herhusky reported that 28 people had attended and had great discussion and hope to have another event.

Committee Reports

Diversity & Inclusion – Emily Edison referenced verbal report she had just made earlier in the meeting.

Career Pathways – no update

Youth/Education – no update

Governance – Monica Haynes reported that committee vetted Shayla Mahmalji Drake (Aftenro) and Laura Weintraub (Aimclear Marketing) and recommends them as members. Motion was made by Hayes and seconded by Growette Stingle to approve Mahmilji Drake and Weintraub as board members. Motion was approved unanimously.

Executive – Emily Edison, Monica Haynes, Patty Fleege reported they will work on editing local plan (updating) and submit it.

Community Engagement, Marketing & Outreach – Betsy Harmon reported they did not meet, but plan to in August.

Closing Comments – In lieu of the July and August meetings, members are invited to attend the MWCA Summer Meeting in the Greysolon Ballroom Tues. Aug. 7th – Thurs. Aug. 9th. See above for details. Registration information will be sent to board members soon.

Meeting Adjourned at 4:29 PM